

HARTSVILLE/TROUSDALE COUNTY METROPOLITAN GOVERNMENT

**AUDIT COMMITTEE**

DECEMBER 4, 2023 | 6:00PM | MAYOR'S OFFICE

**MINUTES**

Members Present: 4/4

Beverly Atwood  
Will Dennis

Jerry Ford  
Judy Kerr

Others Present:

Mayor Jack McCall, Amy Thomas, Rene Pridemore, and Hon. Branden Bellar.

Madam Chairman Beverly Atwood called the meeting to order at 6pm. A quorum was determined to be present with all members in attendance.

Minutes from the March 16, 2023 meeting were reviewed.

Motion to accept as presented by Ford; second by Kerr.

**MOTION APPROVED**

**Officer Elections**

- Chair – Beverly Atwood, *elected by acclamation*
- Vice Chair – Will Dennis, *elected by acclamation*
- Secretary – Jerry Ford, *elected by acclamation*

**General Discussion**

**Telecommuting/Work from Home.**

Committee met on October 24, 2023 without a quorum. Members in attendance were Judy Kerr and Beverly Atwood. Discussed centered on timesheets in comparison to the personnel policies. Members along with Atty Bellar asked for the Personnel Committee to review the language of the Telecommuting/Work from Home section in the employee handbook.

Dennis who is a member of the Personnel Committee summarized the outcome of the November 6<sup>th</sup> meeting. The Personnel Committee believed the concern to be an isolated incident. The department head understands the policy now and is making efforts to abide by the handbook. No action was taken to amend the language of the policy.

Atty Bellar sent letters to the Department Heads and Elected Officials concerning the Telecommuting / Work from Home section. No other concerns were raised.

**FY2023 Audit**

Thomas informed the Committee that the auditors from the Comptroller's office have scheduled an exit meeting for December 19 to finalize the 2023 fiscal year. A full audit report should be available late February or early March.

**Committee Make Up**

Thomas asked about the makeup of the Audit Committee and questioned how many members it needs to have. Both she and Atty Bellar will look into the matter. Mayor McCall said he would appoint more members if needed.

With no other business, meeting adjourned at 6:13pm; motion by Dennis, seconded by Ford.